

PRASAR BHARATI
(India's Public Service Broadcaster)
DOORDARSHAN: KENDRA:CHENNAI-600 005

No.9(2)(7)/IT/2014-15/ES/DKC

Date: 27.02.2015

Sub: Inviting Quotations for Fabrication of Console Table at VTR room - reg.

Sir,

This office is interested to carry out the following civil painting works as per details given below:-

S.No.	Description	Qty.	Rate	Amount	Remarks
1.	Modular Work Station table made out of 76mm thick power coated aluminium frame and fitted with 9 mm pre-laminated particle board, white marker board, magnetic pin board and table top made out of 25 mm thick post-formed pre-laminated particle board with 25 mm thick legs and provided with pull out key board shelf at DDK, Chennai Outer Dimension : 6.5' width x 2.5' depth x 6' height (as per attached drawing)	2NO			

TERMS OF CONDITIONS :

1. Rates quoted should be inclusive of Materials and Labour charges.
2. The contractor who has quoted lowest should be awarded the contract.
3. The quotations should be sent in a sealed cover addressed to the undersigned so as to reach on or before **12 00 Hrs. on 06.03.2015.**
4. The cover should be superscribed with following details:
(a) Name of the materials / work for which quotations are enclosed.
(b) Reference to letter of enquiry.
© Due date of opening of quotation.
5. The quotation will be opened in the Office of the Deputy Director General, Doordarshan Kendra, Chennai – 5 at **15 30 Hrs. on 06 .03.2015** in the presence of the contractors or their agents as they may choose to attend.
6. Quotations not properly superscribed will not be considered.
7. PAN/VAT/TIN Number of the firm should be mentioned in the quotation and copies of the same should be enclosed along with the quotation.
8. The work should be carried out satisfactorily to the supervisory authority whom shall be intimated by this office.
9. After satisfactory completion of the work, the contractor shall submit the pre-receipted bill in duplicate, so that payment shall be made by cheque within 10 days from the receipt of the bill.
10. No advance payment shall be made by this office.
11. Contractors are requested to inspect the site before they quote.
12. The price quoted should be inclusive of all tax and levies.
13. The contractor shall bring their own tools for the above work.

(N. RAVICHANDRAN)
ASSISTANT DIRECTOR ENGINEERING (Stores)
FOR DDG(ENGINEERING)
DOORDARSHAN KENDRA, CHENNAI-5

✓ SIZE: 6
SIZE:

- 1) Modular = 75 mm thickness
- Particle board TOP = 25 mm thickness
- 3 Keyboards
- 2 Keyboards

