

BY COURIER / SPEED POST

**PRASAR BHARATI
BROADCASTING CORPORATION OF INDIA
DOORDARSHAN KENDRA : CHENNAI – 600 005**

No.10(2)(3)MW/CIVIL/2014-15/ES/DKC

Date: 10.02.2015

Sub: Inviting Quotations for the below mentioned Civil painting Works - reg.

Sir,

This office is interested to carry out the following civil painting works as per details given below:-

S.No.	Description	Qty.	Remarks
1.	Painting works of different rooms of ENG area at Ground Floor		
	(i) Side wall area	7000 Sq. ft.	
	(ii) Ceiling area	2500 Sq. ft.	
	(iii) Windows area	200 Sq. ft.	
	(iv) Door with Frame area	250 Sq. ft.	

SCOPE OF THE WORK :

1. Scrapping the damaged / spoiled areas and applying two or more coats of putty as required.
2. Applying one coat of primer paint wherever cement plastering and putty works were carried out.
3. Carrying out painting (of same colour) with two coats of washable acrylic emulsion paint of good quality on wall areas and ceiling areas.
4. Windows & window frames (Both sides) to be thoroughly scrapped & cleaned. Two coats of synthetic enamel paint of the same colour to be painted.
5. All the doors and door frames to be thoroughly cleaned and all strains/ rust in the doors to be removed. Finally the doors to be finished with two coats of touch wood polish.
6. Removing the Monitors, tables, file racks, furniture etc. for doing painting works in rooms without damaging and replacing the same to earlier position.
7. Repair works in doors and windows as required.

TERMS OF CONDITIONS :

1. Rates quoted should be inclusive of Materials and Labour charges.
2. The contractor who has quoted lowest should be awarded the contract.

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3. The quotations should be sent in a sealed cover addressed to the undersigned so as to reach on or before **12 00 Hrs. on 25.02.2015.**
4. The cover should be superscribed with following details:
 - (a) Name of the materials / work for which quotations are enclosed.
 - (b) Reference to letter of enquiry.© Due date of opening of quotation.
5. The quotation will be opened in the Office of the Deputy Director General, Doordarshan Kendra, Chennai – 5 at **1530 Hrs. on 25.02.2015** in the presence of the contractors or their agents as they may choose to attend.
6. Quotations not properly superscribed will not be considered.
7. PAN/VAT/TIN Number of the firm should be mentioned in the quotation and copies of the same should be enclosed along with the quotation.
8. The work should be carried out satisfactorily to the supervisory authority whom shall be intimated by this office.
9. After satisfactory completion of the work, the contractor shall submit the pre-receipted bill in duplicate, so that payment shall be made by cheque within 10 days from the receipt of the bill.
10. No advance payment shall be made by this office.
11. Contractors are requested to inspect the site before they quote.
12. The price quoted should be inclusive of all tax and levies.
13. The contractor shall bring their own tools for the above work.

(N. RAVICHANDRAN)
ASSISTANT DIRECTOR ENGINEERING (Stores)
FOR DDG(ENGINEERING)
DOORDARSHAN KENDRA, CHENNAI-5